

March 19, 2018

Minutes of the Regular Meeting of Council for the Village of Canwood, held in the Village office on Monday, March 19, 2018, commencing at 9:33 a.m.

Present: Mayor – Robert Thompson
Deputy Mayor – Larry Freeman
Councillor –Lloyd Bather & Jeff Sipes
Administrator – Erin Robertson

048-18 **Bather** - That the minutes of the February 20, 2018, Regular Meeting of Council
Minutes be approved as presented. Carried

049-18 **Freeman** - That the Statement of Financial Activities and Bank Reconciliation for
Financials the month of February 2018 be approved as presented. Carried

050-18 **Bather** - That we issue Cheques 4332 to 4354, Other payments totaling \$64,425.12
Payments as detailed on attached List of Accounts for Approval and March 15
payroll advance from the general account. Carried

051-18 **Sipes** - That the water report for the month of February 2018 be approved as
Water Report presented. Carried

052-18 **Bather** - That the Maintenance Manager February 2018 calendar be approved as
Calendar presented. Carried

Committee updates:

- Highway 55 Waste Management Corporation, provided by Robert Thompson and Larry Freeman
- HR Committee, provided by Robert Thompson and Larry Freeman
- Canwood Elks Hall Committee, provided by Erin Robertson
- Parkland Physician Recruitment and Retention Committee, provided by Larry Freeman

053-18 **Thompson** - That we agree to the following policy of Council:
Safety Apparel Policy

That municipal Maintenance staff and Administrator are entitled to a Safety Apparel Allowance to a maximum of \$150.00 each calendar year. Items purchased must be for work related activities and utilized as personal protective equipment such as CSA work boots or high visibility clothing. Receipts must be supplied as proof of purchase and will be payable to the employee at the next available regular meeting of Council.

Carried

054-18 **Freeman**
Correspondence

- That the correspondence be noted and filed:

- SUMAssure Certificate of Insurance
- NCTPC offer of service
- NCTPC December 19, 2017, regular meeting minutes
- Saskatchewan Crime Stoppers request for voluntary sponsorship.
- Water Security Agency Precautionary Drinking Water Advisory issued February 20, 2018.
- Water Security Agency rescinding of Precautionary Drinking Water Advisory issued February 20, 2018.
- Highway 55 Waste Management Corporation Notice of Annual meeting.
- Parkland Physician Recruitment and Retention Committee February 27, 2018, meeting minutes
- Saskatchewan Housing Corporation Canwood Housing Authority Directory and appointment
- Resident complaint letters

Carried

Thompson

- That we recess at 11:25 a.m. for 12 minutes.

Thompson

- That we reconvene at 11:34 a.m. as all members of Council are present.

055-18 **Thompson**
Compliant Letters

- That we agree to table the resident complaint letters.

Carried

056-18 **Freeman**
Insurance

- That we acknowledge the receipt of SUMAssure Certificate of Insurance 2017-224, policy period of December 31, 2017, to December 31, 2018.

Carried

057-18 **Bather**
Safety Breakfast

- That we agree to have Dean Andersen, Lloyd Bather and Jeff Sipes attend the Contractor Safety Breakfast on Tuesday, April 10, 2018, in Prince Albert, Sask.

Carried

058-18 **Bather**
Custom Work Fees

- That we agree to the custom rates for general office services and custom work fees as attached to these minutes, with an effective date of March 20, 2018.

Carried

059-18 **Bather**
Water Sewer Reserve

- That we instruct Affinity Credit Union, Canwood Branch to transfer \$20,000.00 from the general operating account into “Investor Savings – Water/Sewer Reserve 2” account.

Carried

060-18 **Thompson** - That we agree to table the Draft Financial Statements for 2017.
Draft Financials
Carried

061-18 **Sipes** - That we agree to the enrollment of Mayor, Robert Thompson and Deputy
Training Mayor, Larry Freeman in Confined Space workshop that was held on March
14, 2018, with A2Z Safety Training, Prince Albert, Sask., for a cost of
\$150.00 each, plus GST.
Carried

062-18 **Thompson** - That we acknowledge Canwood Public Library annual financial statement
Library Budget year ending December 31, 2017, and proposed budget for 2018.
Carried

063-18 **Sipes** - That we authorize Mayor, Robert Thompson and Administrator, Erin
Training Robertson to attend the Keeping Pace with Changing Asset Management
Requirements workshop, on March 27, 2018, for a total cost of \$60.00, plus
applicable taxes.
Carried

Administrator requested that it be noted in the minutes that Council reviewed the Code of Ethics Bylaw 2016 – 06 at this meeting. All members of Council agreed that it can be noted.

Thompson -That we agree to move to in-camera at 1:08 p.m. with all Council members in agreement to have Administrator remain in Council chambers.

Mayor, Robert Thompson left Council Chambers at 2:24 p.m. during the in-camera session because of a compliant received. Before leaving, Chair Person was assumed by the Deputy Mayor, Larry Freeman.

Councillor, Lloyd Bather left Council Chambers at 2:26 p.m. during the in-camera session because of a compliant received.

Both members were asked to return to Council Chambers and the in-camera session at 2:47 p.m.

Freeman -That we agree to move out of in-camera at 2:51 p.m.

064-18 **Bather** - That we agree to adjourn at 2:54 p.m. with the next regular meeting of
Adjourn Council to be on Monday, March 26, 2018, at the Canwood Legion Hall
Next Meeting commencing at 9:30 a.m.
Carried

Mayor, Robert Thompson

Administrator, Erin Robertson