

December 21, 2016

Minutes of the Regular Meeting of Council for the Village of Canwood, held in the Village office on Wednesday, December 21, 2016, commencing at 1:03 p.m.

Present: Mayor – Robert Thompson
Deputy Mayor – Larry Freeman
Councillors – Ron Anderson, Jeff Sipes, Lloyd Bather
Administrator – Erin Robertson

206-16 **Anderson** - That the minutes of the November 16, 2016, Regular Meeting of Council be approved as presented. Carried

Committee updates:

- Highway 55 Waste Management Corporation, provided by Robert Thompson

207-16 **Freeman** - That the water report for the month of November 2016 be approved as presented. Carried

208-16 **Bather** - That the Statement of Financial Activities and Bank Reconciliation for the month of November 2016 be approved as presented. Carried

209-16 **Sipes** - That we issue Cheques 3903 to 3947 and Other payments, totaling \$75,365.22, from the Village general account as detailed on attached List of Accounts for Approval. Carried

210-16 **Thompson** - That we agree to the following addition to the agenda:

- Open Investor Savings account for Water/Sewer Funded Reserve
- Close account 5108865 – CTF and move monies into general operating account
- Close account 5108873 – Public Reserve and move monies into savings account

Carried

211-16 **Freeman** -That we request Affinity Credit Union to open an Investor Savings account under member number 5108733 to be utilized as Water/Sewer Reserve. Carried

212-16 **Anderson** -That we request Affinity Credit Union to close account 5108865 – CTF (Capital Trust Fund), and move the balance of \$99.12 into the Village general operating account 5108733.

213-16 **Bather** - That we request Affinity Credit Union to close account 5108873 – Public Reserve, and transfer monies of \$503.82 into an Investor Savings account under member number 5108733 – Public Reserve.

Carried

Carried

Mayor Robert Thompson declared an interest to the next item on the agenda and left the room at 2:00 p.m.

214-16 **Bather** -That we agree to pay Simone Thompson, Canwood, Sask., \$225.85 for the materials required to make a quilt for Lisa Quessy as detailed on submitted invoice.

Carried

Mayor Thompson was asked to rejoin the meeting at 2:06 p.m.

215-16 **Bather** -That we appoint Mayor, Robert Thompson, as our voting delegate at the SUMA February 6, 2017, annual meeting.

Carried

216-16 **Sipes** -That we approve the estimate from Shellbrook Chevrolet Buick GMC, Shellbrook, Sask., and authorize them to perform the work on the front end as outlined on our 2006 GMC Sierra.

Carried

217-16 **Thompson** - That the correspondence be noted and filed:

- Canwood Recreation Board May 10, 2016, meeting minutes
- Government of Saskatchewan, Rink Affordability Grant
- SaskOCB, Operator Certification Board
- NCTPC August 30, 2016, meeting minutes
- Saskatchewan Housing Corporation 2015 Settlement Municipal Share
- City of Prince Albert, Proposed Library Boundary Change Public Hearing date
- SUMAssure annual subscriber letter

Carried

218-16 **Anderson** -That we authorize Administrator, Erin Robertson to attend the Assessment, Taxation and Tax Tools Workshop hosted by UMAAS on February 10, 2017, for the registration fee of \$70.00.

Carried

219-16 **Bather** -That we appoint Councillor Larry Freeman as the Voting Delegate for SUMAssure annual meeting to be held Sunday, February 5, 2017.

Carried

220-16 **Sipes** -That we agree to move the 2016 surplus funding of \$2,657.96 to the Summer Youth Program Reserve Account for use in the 2017 program year.

Carried

221-16

221-17 **Freeman** -That we agree to ACME Environmental Services Inc., Regina, Sask., quote for “Full block Relining” of manhole at Main Street and Highway 55, west to mid-block for the estimated price of \$48,500.00 plus applicable taxes.

Carried

222-16 **Bather** -That we agree to the following Council indemnity rates in 2017:

- Mayor, \$100 per council meeting
- Councillors, \$90.00 per council meeting
- Other Full Day Meetings, \$100.00
- Other ½ Day Meetings (2-5 hrs), \$60.00
- Other 2 hour or less meetings, \$30.00
- Mileage – \$0.45 cents per kilometer

Carried

223-16 **Anderson** -That we agree to the following policy:

For the purposes of calculating annual vacation days, the year shall be from January 1 to December 31. Employees entitlement of vacation days is based on *The Saskatchewan Employment Act*. For using the current year’s vacation credits, employees shall have until March 31 of the year following. Any cash payout or carryover of vacation credits shall be approved by council and the administrator.

Carried

224-16 **Anderson** - That Bylaw No. 2016 – 05, being a Bylaw to regulate the number of allowable animals, animals running at large and to impose a fee on the owners of animals within the village, be read for a second time at this meeting.

Carried

225-16 **Sipes** - That Bylaw No. 2016 – 05, being a Bylaw to regulate the number of allowable animals, animals running at large and to impose a fee on the owners of animals within the village, be read for a third time at this meeting and adopted.

Carried

Thompson - That we recess at 3:30 p.m. for 12 minutes.

Thompson - That we reconvene at 3:41 a.m. as all members of Council are present.

- 226-16 **Thompson** -That we authorize the order of an HP LaserJet M477fdn, from MuniSoft for the quoted price of \$799.00, plus shipping and applicable taxes.
Carried
- 227-16 **Sipes** -That Bylaw No. 2016 – 06, being a Bylaw to establish guidelines for the ethical conduct of Members of Council, be read for a first time at this meeting.
Carried
- 228-16 **Anderson** -That Bylaw No. 2016 – 06, being a Bylaw to establish guidelines for the ethical conduct of Members of Council, be read for a second time at this meeting.
Carried
- 229-16 **Bather** -That Bylaw No. 2016 – 06, being a Bylaw to establish guidelines for the ethical conduct of Members of Council, be given three readings at this meeting.
Carried Unanimously
- 230-16 **Freeman** -That Bylaw No. 2016 – 06, being a Bylaw to establish guidelines for the ethical conduct of Members of Council, be read for a third time at this meeting and adopted.
Carried
- 231-16 **Anderson** -That Bylaw No. 2016 – 07, being a Bylaw to prohibit the keeping of certain animals and insects within the Village, be read for a first time at this meeting.
Carried
- 232-16 **Freeman** -That Bylaw No. 2016 – 07, being a Bylaw to prohibit the keeping of certain animals and insects within the Village, be read for a second time at this meeting.
Carried
- 233-16 **Bather** -That Bylaw No. 2016 – 07, being a Bylaw to prohibit the keeping of certain animals and insects within the Village, be given three readings at this meeting.
Carried Unanimously
- 234-16 **Sipes** -That Bylaw No. 2016 – 07, being a Bylaw to prohibit the keeping of certain animals and insects within the Village, be read for a third time at this meeting and adopted.
Carried
- 235-16 **Anderson** -That we agree to make the following appointments for the year 2017:
Public Works Committee of the Whole

Health & Sanitation	P.A. Parkland Health Region
Canwood Regional Library	Laverne Adrian, Gerda Bruner, Christle Carey
Wapiti Regional Library	Laverne Adrian
Cemetery Committee	Gail Westgard, Robert Thompson, Larry Freeman and Dean Andersen
Skating Rink Board	President – Kyle Danberg Secretary – Courtney Hansen Treasurer – Lorna Benson Board Members – Dale Benson and Trevor Kvinlaug
Curling Rink Board	President – Diane Nordquist Vice President – Grant Person Treasurer – Lisa Anderson Secretary – Karla Nordquist Tara Huges – Member
Recreation Board	Jeff Sipes
Administrator	Erin Robertson
Insurance	SUMAssure – Aon Reed Stenhouse
Volunteer Fire Department	Chief – Grant Person, Deputy Chief – Darren Charbonneau Firefighters: Robert Thompson, Dale Pipprel, Darcy Nordquist, Richard Schwehr, Gary Thall, Jerry Nordquist, Jessie Wyatt Jonathan Thall and Tyler Fleury
EMO Representative	Ron Anderson
EMO Coordinator	Ron Anderson
Canwood Regional Park Board	Robert Thompson, Grant Person, Lloyd Bather
Solicitor	Garth Bendig
Land Committee	Committee of the Whole

Landfill Committee Robert Thompson and Larry Freeman

North Saskatchewan River
Basin Council Erin Robertson

Shellbrook & District
Health Services Foundation Bruce Harper

Canwood Community
Pride and Heritage Susan Hansen

Parkland Physician
Recruitment Ron Anderson, alternate Larry
Freeman

Village & R.M. of
Canwood 100th Anniversary Committee Chair – Susan Hansen
Secretary/Treasurer – Lisa Quessy

Carried

Thompson -That we agree to move to in-camera at 4:26 p.m. and ask Administrator to leave Council chambers.

Thompson -That we ask Administrator to rejoin meeting and move out of in-camera at 4:46 p.m.

236-16 **Anderson** -That we agree to increase Maintenance Manager, Dean Andersen hourly rate of pay from \$28.25 to \$29.00 per hour, with an effective date of December 28, 2016.

Carried

237-16 **Freeman** -That we agree to increase Administrator, Erin Robertson hourly rate of pay from \$26.00 to \$27.00 per hour, with an effective date of December 28, 2016.

Carried

238-16 **Sipes** -That we agree to increase Gail Westgard hourly rate of pay from \$17.00 to \$18.00 per hour with an effective date of January 1, 2017.

Carried

239-16 **Bather** - That we adjourned at 4:52 p.m. with the next Council meeting to be held on Wednesday, January 18, 2017, at 1:00 p.m.

Carried

Mayor

Administrator

APPROVED